

AN ORDINANCE **98230**

**CARRYING FORWARD CERTAIN FUNDS; CLOSING
ACCOUNTING RECORDS IN CERTAIN FUNDS;
AMENDING PRIOR APPROPRIATIONS;
APPROPRIATING FUNDS FOR REQUIREMENTS IN
CITY PROJECTS AND DEPARTMENTS; AND
APPROPRIATING CERTAIN CAPITAL PROJECT FUNDS**

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WHEREAS, through Ordinance No. 98181, passed and approved September 18, 2003, the City Council adopted the annual capital and operating budget for the City of San Antonio for fiscal year 2003-2004; and

WHEREAS, it is necessary to carry forward certain appropriations from the current fiscal year, close accounting records for certain funds, and appropriate certain capital projects funds so that these projects can be completed in the new fiscal year; **NOW THEREFORE**:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. Prior Years Encumbrances Carry Forwards. That the FY 2003-2004 Budget for all funds is to be increased by the amount of FY 2002-2003 outstanding encumbrances. If, at a later date, any FY 2002-2003 outstanding encumbrances rolled over into FY 2003-2004 are deemed to be invalid, then said encumbrances are hereby authorized to be canceled and any corresponding appropriations reduced and returned to fund balance.

SECTION 2. Prior Year Carry Forwards. That the FY 2003-2004 Budget (Ordinance No. 98181, dated September 18, 2003) is amended by the amounts listed in Attachment I-A in the designated accounts and index codes which are hereby appropriated from the unappropriated fund balance of the designated funds. Should the FY 2002-2003 ending balance in any Index Code listed in Attachment I-A be less than the corresponding amount shown for the Index Code in Attachment I-A, the Director of Finance is directed to amend the FY 2003-2004 Budget for the Index Code by the amount of the ending balance for FY 2002-2003. That the FY 2003-2004 Budget (Ordinance No. 98181, dated September 18, 2003) for the activity and index codes listed in Attachment I-B is amended by the amounts of the remaining balances at the end of FY 2002-2003 in the Attachment I-B index codes which are hereby appropriated from the unappropriated fund balance of the General Fund so long as the total carry forward combined with the FY 2003 year-end actual expenditures does not exceed the FY 2003 Revised Adopted budget amount for the said department in Attachment I-B.

SECTION 3. PC Lease Program Carry Forwards. That the FY 2003-2004 Budget (Ordinance No. 98181, dated September 18, 2003) is amended by the amounts listed in Attachment II in the designated accounts and index codes which are hereby appropriated from the unappropriated fund balance of the designated funds.

SECTION 4. Contractual Street Maintenance Carry Forward. That the remaining balance at the end of FY 2002-2003 in Index Code No. 913517 (Current Year Appropriations for Contractual Street Maintenance), Streets Maintenance & Improvement Fund, Fund 29-014000, Activity 90-01-01, be transferred to Index Code No. 913509 (Prior Year Appropriations for Contractual Street Maintenance), Fund 29-014000, Activity No. 90-01-01. That the remaining balance at the end of Fiscal Year 2002-2003 in Index Code No. 913509 (Prior Year Appropriations for Contractual Street Maintenance), Streets Maintenance & Improvement Fund, Fund 29-014000, Activity 90-01-01 shall be carried over in the FY 2003-2004 Budget to provide funds for completion of streets maintenance projects.

SECTION 5. Special Projects Balances Carry Forward. That the remaining unencumbered balances of all active FY 2002-2003 General Fund Special Projects within Department 70, except for those projects listed in Section 11. of this ordinance, shall be carried forward into FY 2003-2004 to provide funds for their completion.

SECTION 6. District Office Capital Outlay and Mayor & Council Administrative Assistant Funds Carry Forward. That the FY 2003-2004 Budget (Ordinance No. 98181, dated September 18, 2003) for the activities and index codes listed in Attachment III are amended by the amounts of the remaining balances at the end of FY 2002-2003 in the Attachment III index codes which are hereby appropriated from the unappropriated fund balance of the General Fund.

SECTION 7. SA Star Program Reimbursement. That the following amounts are each appropriated and authorized for transfer to the General Fund as noted below and supplement the budget of General Fund Activity No. 80-02-17, Index Code 591420 by the total transfer amount to reimburse the activity for S.A. Star Program charges incurred during FY 2002-2003 on behalf of other funds:

Fund	Amount	Transfer-Out Index Code	Contr. From Index Code
29-005	\$ 780.00	925321	102970
29-023	\$ 780.00	926998	131383
55-001	\$7,020.00	916676	104372
71-000	\$1,170.00	929364	112045

SECTION 8. SA Star Program Carry Forward. That the remaining balance at the end of FY 2002-2003 in General Fund Activity No. 80-02-10, Index Code 591420 and the remaining balance at the end of FY 2002-2003 in General Fund Activity No. 80-02-17, Index Code 591222 for the S.A. Star Program shall be carried forward in the FY 2003-2004 Budget.

SECTION 9. Brooks City-Base Carry Forward. That the encumbrances in Attachment IV be canceled and that after canceling the said encumbrances that the total of the corresponding amounts listed for the index codes in Attachment IV be appropriated in the General Fund from the unappropriated General Fund fund balance and that the FY 2004 amount to be transfers from the General Fund to Brooks City-Base be increased by the total amount of the carry forwards in Attachment IV for FY 2003-2004. Should the FY 2002-2003 ending balance in any index code listed in Attachment IV be less than the corresponding amount shown for the index code in Attachment IV, the Director of Finance is directed to amend the total transfer increase to Brooks City-Base in the FY 2003-2004 Budget by the amount of the total ending balances for the carry forwards for FY 2002-2003. That the amount of the FY 2004 Transfer Budget to Brooks City-Base approved by the FY 2004 Budget Ordinance (Ordinance No. 98181) established in Activity 90-01-01, Index Code 908137, be moved from the Transfers Budget to the Delegate Agency Budget to be provided to Brooks City-Base in accordance with GAAP.

SECTION 10. Neighborhood Resource Center Budget Reorganization Carry Forward. That the FY 2003 Budget for the Neighborhood Resource Center budgeted in the Planning Department be transferred to the Neighborhood Action Department as a Carry Forward in FY 2004. Specifically, that the \$60,537 remaining in index code 257832 for FY 2003 (within the General Fund Activity 50-12-01), or the ending balance in index code 257832 if the amount is less than \$60,537, be appropriated from the unappropriated General Fund fund balance in FY 2004 and budgeted in the following index codes for the following amounts:

Fund	Activity	Index Code	Amount
11-000	61-01-01	576066	\$15,000
11-000	61-01-01	576892	\$45,537

SECTION 11. Special Projects Close Outs. That the completed General Fund Special Projects within Department 70 identified through the year-end close-out process and listed in Attachment V are closed and that the remaining funds up to the funds detailed in Attachment V within these projects be sent to the General Fund fund balance.

SECTION 12. Trust & Agency Funds Project Close Outs. That any completed projects in Trust and Agency funds identified through the year-end close-out process are closed and any remaining funds are appropriated and authorized for transfer, if allowable, to the General Fund.

SECTION 13. Fund 40 & Fund 26 Project Close Outs. That the completed capital projects (Fund 40) and grant projects (Fund 26) identified through the year-end close-out process are to be closed and unencumbered balances of those projects are hereby appropriated and transferred to the balance of the originating fund.

SECTION 14. Capital Projects Close Outs. That upon completion of all capital projects authorized by any specific General Obligation Bond approval or Certificate of Obligation authorization or any such projects identified in fiscal year close-out process are authorized to be closed and any remaining unappropriated fund balance shall be transferred to the Debt Service Fund.

SECTION 15. General Fund and Other Funds Transfers. That the FY 2002-2003 Budget for the transfer index codes shown in Attachment VI is revised in accordance with the transfer amounts given in Attachment VI. The Director of Finance shall execute the indicated transfers in the amounts set forth in Attachment VI for FY 2002-2003, unless such amounts are inconsistent with other legal requirements. Each transfer indicated in Attachment VI is consistent with the FY 2003 Re-Estimates included in the FY 2004 Adopted Budget.

SECTION 16. FY 2003 Budget Adjustments. That the FY 2002-2003 Budget is amended up to the amounts listed below, to provide for adjustments to budgeted revenues and appropriations in the FY 2002-2003 Budget in the departments shown. If for any reason these adjustments to the budget do not fully cover unanticipated expenditures required by these or other departments, the City Manager is authorized to provide such funds from the ending unappropriated balance of the related fund but not to exceed 20% of the total of the additional funds as specified in each of the following paragraphs, and to show such revisions in the FY 2002-2003 Budget accordingly. Any fund balance of the designated funds shall be adjusted accordingly. Any budgeted revenues and appropriations in the recipient fund accounts are also authorized to be adjusted to conform to the revised transfers contained below:

That the sum of \$240,102 is appropriated from the General Fund Unappropriated Fund Balance into the **Fire Department** operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$1,946,394 is appropriated from the General Fund Unappropriated Fund Balance into the **Police Department** operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$2,178,968 is appropriated from the General Fund Unappropriated Fund Balance into the **Non-Departmental/Non-Operating Department** operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$11,589 is appropriated from the **Alamodome Operating & Maintenance Fund** Unappropriated Fund Balance into the Alamodome Department operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$12,271 is appropriated from the **Hotel/Motel Tax Fund** Unappropriated Fund Balance into the International Affairs budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures within the Department.

That the sum of \$468,860 is appropriated from the **Emergency Medical Services Fund** Unappropriated Fund Balance into the Fire Department budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures within the Department.

That the sum of \$544,708 is appropriated from the **Enterprise Resource Management Fund** Unappropriated Fund Balance into the Enterprise Resource Management Department budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures within the Department.

That the sum of \$3,967 is appropriated from the **International Center Fund** Unappropriated Fund Balance into the Asset Management Department budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures within the Department.

That the sum of \$30,310 is appropriated from the **International Center Fund** Unappropriated Fund Balance into the Public Works Department budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures within the Department.

That the sum of \$144,162 is appropriated from the **International Center Fund** Unappropriated Fund Balance into the Transfer budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures within the Transfers.

That the sum of \$4,406 is appropriated from the **Official City Store Fund** Unappropriated Fund Balance into the Transfer budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures within the Transfers.

That the sum of \$133,204 is appropriated from the **Public Health Support Fund** Unappropriated Fund Balance into the Health Department operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$72,847 is appropriated from the **Public Health Support Fund** Unappropriated Fund Balance into the Transfer budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures within the Transfers.

That the sum of \$20,212 is appropriated from the **Recreation Athletic Fund** Unappropriated Fund Balance into the Parks & Recreation Department operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$10,476 is appropriated from the **San Antonio Local Development Corporation Fund** Unappropriated Fund Balance into the Transfer budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures within the Transfers.

That the sum of \$4,859 is appropriated from the **Stormwater Operating Fund** Unappropriated Fund Balance into the Public Works Department operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$2,875,884 is appropriated from the **Stormwater Operating Fund** Unappropriated Fund Balance into the Transfer budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$1,262,458 is appropriated from the **Street Maintenance & Improvement Fund** Unappropriated Fund Balance into the Public Works Department operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$87,335 is appropriated from the **Right of Way Management Fund** Unappropriated Fund Balance into the Transfer budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Transfers.

That the sum of \$870,626 is appropriated from the **Airport Passenger Facility & Subordinate Lien Fund** Unappropriated Fund Balance into the Transfer budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures within the Transfers.

That the sum of \$1,022,248 is appropriated from the **Environmental Services Fund** Unappropriated Fund Balance into the Environmental Services Department operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$19,247 is appropriated from the **San Jose Burial Fund** Unappropriated Fund Balance into the Parks & Recreation Department operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$5,455 is appropriated from the **San Jose Burial Fund** Unappropriated Fund Balance into the Transfer budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures within the Transfers.

That the sum of \$429,762 is appropriated from the **Building Maintenance Operating Fund** Unappropriated Fund Balance into the Public Works Department operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$11,889 is appropriated from the **Building Maintenance Operating Fund** Unappropriated Fund Balance into the Transfer budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures within the Transfers.

That the sum of \$133,957 is appropriated from the **Building Maintenance Improvement & Contingency Fund** Unappropriated Fund Balance into the Public Works Department operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$80,000 is appropriated from the **Building Maintenance Improvement & Contingency Fund** Unappropriated Fund Balance into the Transfer budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures within the Transfers.

That the sum of \$302,367 is appropriated from the **Information Technology Services Fund** Unappropriated Fund Balance into the Information Technology Services Department operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$7,072,838 is appropriated from the **Alternate Service Employee Fund** Unappropriated Fund Balance into the Human Resources Department operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Department.

That the sum of \$358,643 is appropriated from the **Liability Insurance Fund** Unappropriated Fund Balance into the Office of Management & Budget operating expenditures budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures in the Office.

That the sum of \$21,833 is appropriated from the **Liability Insurance Fund** Unappropriated Fund Balance into the Transfer budget and is hereby authorized. The FY 2002-2003 Budget is amended by said amount to provide funds for increased expenditures within the Transfers.

SECTION 17. Fund Lending. That the Director of Finance be authorized to temporarily lend funds to various sub-funds with negative cash balances at the end of Fiscal Year 2002-2003 from the General Fund ending cash balance, and/or other City Funds' cash balances if necessary, for financial statement presentation and for compliance with Generally Accepted Accounting Principles (GAAP) with the stipulation that said borrowing is to be reversed within ten (10) working days.

SECTION 18. TIRZ Property Tax Contributions. That a transfer of funds be made from fund balance within the General Fund and Debt Service Fund in the amount of \$223,960.54 and \$133,928.45 respectively to the Tax Increment Financing Special Revenue Fund for FY 2003 annual Tax Increment Reinvestment Zone (TIRZ) contributions to developers of active TIRZ.

SECTION 19. Recovery of Expenditures. That for and during FY 2003-2004, the Director of Finance or his designee (hereinafter collectively referred to as "Director of Finance") is authorized to transfer, on a monthly basis, amounts from various bond funds to the General Fund, amounts representing capital administration charges, engineering charges, small, minority, women-owned business program administration charges, right of way program charges and financial administration charges and appropriate funds as necessary based on cost summary reports from responsible departments.

SECTION 20. City Store Proceeds. That the amounts shown in Attachment VII collected from City Store sales and deposited into Fund 29-027000, Official City Stores Special Revenue Fund, shall be transferred from the Official City Stores Special Revenues Fund to revenue in each corresponding fund and further appropriated for Fiscal Year 2003-2004 to the department of the corresponding fund as shown to reflect disbursement of revenue from the City Store.

SECTION 21. Tree Mitigation Fund Appropriation. That the appropriations listed in Attachment VIII are made for FY 2003-2004 for the Tree Mitigation Fund (Fund 62-037000).

SECTION 22. C.O. & NAMP Revenue Transfer Appropriations. That Ordinance 97828, passed and approved on June 26, 2003, establishing the annual contract for speed-hump materials for the FY 2003-2004 Neighborhood Access Mobility Program be amended to include authorizing an appropriation and transfer of revenues totaling \$531,480 to fund 40-002100. The appropriation and transfer of funds is comprised of: 1.) appropriating and transferring \$458,680 funded by 2001 Certificates of Obligation; 2.) transferring \$26,360 from Fund 29-014, District 6 Current Year Appropriations, Index Code 726612; and, 3.) transferring \$46,440 from Fund 29-014, District 10 Current Year Appropriations, Index Code 726695. The total transfer amount is authorized to be transferred to and accepted in fund 40-002100.

SECTION 23. Financial Management Revenue Budgets Revision. That the FY 2002-2003 budget is authorized to be revised in the General Fund, Index Code 020107, for financial administration charges to the amount of \$130,076 and in Index Code 020131 for Portfolio Fees to the amount of \$260,151.

SECTION 24. Otto Koehler & Child Safety Funds. That the FY 2002-2003 estimated revenue budget for Fund 29-011, Special Revenue-Otto Koehler Fund and Fund 29-019, Special Revenue-Child Safety Fund, is authorized to be established based upon the operating transfer amounts indicated in Attachment VI.

SECTION 25. Environmental Health Services Budget. That the FY 2002-2003 budget is authorized to be amended as follows to account for revenues generated by (ordinance 87144, December 18, 1997, superceded by ordinance 93320, January 26, 2002) an Interlocal Agreement with Bexar County to administer and provide Environmental Health Services in unincorporated areas of Bexar County:

<u>Fund</u>	<u>Index Code</u>	<u>Account Name</u>	<u>Amount</u>
11-000	111211	Transfer from 29-017 Bexar County Food Insp.	121,459.00
29-017	343889	Permit Process Fee	1,150.00
29-017	902296	Transfer to 11-000 Bexar County Food Insp.	121,459.00

SECTION 26. HNAT Contributions. That the General Fund FY 2002-2003 budget is authorized to be established for the Contribution from San Antonio Housing Trust, Index Code 027938, in the amount of \$12,000.00 and the Contribution from San Antonio Housing Authority, Index Code 026930 in the amount of \$12,000.00.

SECTION.27. C.O. Revenue Transfer to ERM Fund. That an appropriation in Fund 40-018, Capital Projects-Enterprise Resource Management System, be made up to the amount of \$5,312,660 for FY 2003 estimated total expenditures incurred for the ERM project in the fund 29-031000, entitled Enterprise Resource Management Project (ERM), to be funded by certificates of obligation, contingent upon the future sale of Certificates of Obligation. Such an amount is authorized to be transferred to and accepted in fund 29-031000 with a revenue budget established in Fund 29-031000.

SECTION 28. Budget Ordinances Amendments. That the FY 2002-2003 Budget Ordinance passed pursuant to Ordinance No. 96399, passed and approved September 19, 2002, and the FY 2003-2004 Budget Ordinance passed pursuant to Ordinance No. 98181, passed and approved September 18, 2003, are hereby authorized to be amended in accordance with the provisions above.

PASSED AND APPROVED THIS 25th DAY OF September 2003


MAYOR

ATTEST: Jolanda L. Ledman
City Clerk

APPROVED AS TO FORM: Andrew Martin
City Attorney

APPROVED AS TO FUND: Terry M. Raptel
City Manager